

SILENT AUCTION GIFT BASKET DESCRIPTION

Miss Arkansas Form: FE D5

MAROT Form #16

- Miss Arkansas and Miss Arkansas' Outstanding Teen Pageant contestants are required and responsible for a gift basket of items or an item to be "auctioned off" during Pageant week.
- All proceeds go directly toward the Scholarship.
- The items will be placed on tables and displayed during Pageant week
- THINK LIMITED DISPLAY SPACE when picking your basket items and theme.
- **If you have any questions or concerns, please email: laquita.bennett@lrsd.org or call 501-454-2314.**

TURN IN: Robinson Center (area to be announced).

TURN IN TIME: More info to come.....

PAY AND PICK UP: Friday or Saturday night

NO basket will be retained for pick up after pageant close Saturday night.




Limited space is available to display. NOTE: The ruler showing basket size!

Read your state forms on the website addressing SILENT AUCTION GIFT BASKET DESCRIPTION

Identify Your Basket Clearly:

- **Attached** to your basket your photo with your name and title on it.
 - This may be tied to your basket or in a small frame to put in front of the basket.
- Remember you have very limited display space
- **Provide a list of each item in the basket (list should include):**
 - Your title and name.

- Name of basket if it has one.
 - List each item in the basket
 - How much each item is approximately worth.
- The total approximate value of basket

 **Finally wrap the basket in cellophane and tie top with a ribbon / bow so items will be secure.**

 **HOW DO I PUT TOGETHER MY BASKET?**

- **There are many videos on YouTube, the basket association site and other videos posted online. Here is one I found that I think is helpful. This is not the only one I can suggest but space is limited here.**

<http://livewellnetwork.com/Deals/episodes/Designing-Holiday-Gift-Baskets/8892579?pid=8892489>

THINGS TO CONSIDER when planning your silent auction items:

- Think of your title and area you represent.
- You do not have to spend money for your basket items.
- Go see your supporters or local sponsors for gifts, gift certificates, items of interest or whatever you wish to support your theme.
- You do not have to do just a basket. Example: One state area has a large lighting factory in the area and the lamps have been a hit.
- Think what your title represents or a favorite passion you have and go with that theme.
- Consider the size because there is limited presentation space on the Silent Auction Table
- Put your photo on the gift basket, (usually attached to the basket is good so everyone knows that is your basket),
- Put a list of the items in large type and approximate \$ amount of all the items in the basket.
- The baskets will be presented in the back of the auditorium and the lighting in that area is always on low. Reading what is in the basket is helpful when bidding.
- Put wrapping on the basket so no one can take your items (cellophane, tulle, or something that you can see through) .
- The items will be placed on tables in and displayed during Pageant week.
- Bids will be taken all week.
- NEW, NEW, NEW-Bidding will close prior to the beginning of the Miss Arkansas Final Night-Saturday.
- Pay by credit card, check or cash by end of the pageant. If you have any questions or concerns, please email: laquita.bennett@lrsd.org or call 501-454-2314.

FOR OFFICE USE ONLY AFTER CONTESTANT COMPLETES

- ✓ Contestant complete this form and turn in with your Silent Auction Basket.
- ✓ Print or type clearly please.
- ✓ The Silent Auction Committee and Payment is used by the Accountant and is not to be attached to the basket as your description.
- ✓ The wording can be the same but do not attach this form to your basket.
- ✓ It is for office use only after you complete.
- ✓ If you have any questions or concerns, please email: laquita.bennett@lrsd.org or call 501-454-2314.

REMINDER:

TURN IN: To Be Announced

WHERE: Robinson Center Auditorium area (exact location to follow)

TURN IN TIME

PAY AND PICK UP: Saturday night at pageant beginning auction closes and pay in the Silent Auction area. NO basket will be retained for pick up after Saturday night

PRINT CLEARLY IN THE BLANK SQUARE BELOW:

Contestant Title:	
Contestant Name:	
BASKET TITLE: Name your basket: example: Girls night out; BLING IT-Bright; Summer at the Beach; etc	
ESTIMATED COST: Guess: Round numbers with \$5 to \$10 breaks: example \$95, \$100, \$325, etc	
BASKET DISCRIPTION:	

Miss Form: FE D5 MAROT Form #16